



WIRELESS E-911 SERVICES BOARD

April 10, 2002

10:00 a.m.

110 S. 7th Street
3rd Floor Conference Room
Richmond, Virginia 23219

Members Present:	Jerry Simonoff, Chairman James McDonnell, Vice Chairman Melvin Breeden Edward Coglio Captain John Furlough Terry Hall	Ralph Jones (10:15 am) Robert Layman (10:15 am) Chief Henry Stanley Chief Julian Taliaferro David Von Moll (departed 10:50 am) Robert Woltz
Members Absent:	Tom Hanson Sheriff Ron Oakes	
Staff Present:	Steve Marzolf, Coordinator Mel Sheridan, Analyst Brenda Bolton, Administrative Assistant	

1. CALL TO ORDER

Jerry Simonoff, Chairman, called the meeting of the Wireless E-911 Services Board (hereafter referred to as the Board) to order at 10:00 a.m. Mr. Simonoff welcomed all in attendance.

2. APPROVAL OF FEBRUARY MINUTES

Mr. Hall made a motion, seconded by Chief Taliaferro, that the Board minutes of March 13, 2002 be approved as presented; passed 10-0-0.

3. FINANCIAL REPORT

Mr. Marzolf presented the financial report through March 2002.

4. CMRS MONTHLY STATUS SUMMARY

Mr. Marzolf gave the Board an overview of the monthly reports filed by each CMRS Provider as per attached.

Mr. Hall requested that Mr. Marzolf follow up with Voice Stream regarding local jurisdictions not having Phase 0 or Phase I implementation.

Mr. Ron Wade, Roanoke County, requested that Mr. Marzolf contact Triton PCS regarding the fact that Roanoke County is not mentioned on Triton's monthly report.

5. BOARD SCHEDULE

Mr. Marzolf presented the attached meeting schedule as a "strawman" for subsequent Board meetings, beginning in FY 2003. After much discussion, it was decided that staff would rework the schedule and come back to the next meeting with an alternate proposal.

6. OLD BUSINESS

- **Statewide Base Mapping Project**

Mr. Marzolf briefed the Board regarding the Statewide Base Mapping Project. He reported that the aerial photography is 99.7% complete. It is anticipated that with the next sunny day, the photography will be 100% complete. Mr. Bill Shinar, Coordinator, Virginia Geographic Information Network will bring samples of the aerial photography to the next Board Meeting.

- **Telematics Workgroup**

Mr. Marzolf briefed the Board that the workgroup examined whether or not the Board should opt to participate in the Telematics project, they recommended that the Board not participate in the project at this time. The workgroup did state that they believe Telematics to be an important issue that will be confronting our PSAP community at some point in the future.

- **Public Education Workgroup**

Mr. Marzolf briefed the Board that the Public Education Workgroup has been working on a proposal to present to the Board at the June meeting. They will be meeting in May to finalize that proposal.

- **Project Management IFB Update**

Mr. Marzolf briefed the Board regarding the Project Management IFB. An attached "Notice of Intent to Award" will remain posted until close of business on April 10, 2002. From that point, contracts will be negotiated and signed. Staff will develop guidelines in the utilization of the vendors listed, and will forward to all PSAP's as well as being posted on the website.

7. NEW BUSINESS

- **Spotsylvania Adjustment Request**

Mr. Marzolf presented an adjustment request from Spotsylvania County, recommending that the request be denied by the Board as being outside the scope of wireless reimbursement. Mr. Woltz made a motion, seconded by Sheriff Oakes that these requests be denied as presented; passed 11-0-0.

- **FY2002 PSAP Requests
(Chesapeake (Phase II), Danville (Phase II), Gloucester, James City (Phase II),
Portsmouth (Phase II), Richmond (Phase II), Shenandoah (adjustment), Suffolk
(Phase II), York (Phase II))**

Mr. Marzolf presented PSAP requests for FY2002 for Chesapeake (Phase II), Danville (Phase II), Gloucester, James City (Phase II), Portsmouth (Phase II), Richmond (Phase II), Shenandoah (adjustment), Suffolk (Phase II), York (Phase II) as per attached. Mr. Woltz made a motion, seconded by Chief Stanley that the requests be approved as presented; passed 9-0-1; abstention by Mr. Hall; Chief Taliaferro absent from vote.

- **FY2003 PSAP Requests
(Isle of Wight, Stafford)**

Mr. Marzolf presented PSAP requests for FY2003 for Isle of Wight and Stafford County, as per attached. Mr. Hall made a motion, seconded by Chief Stanley that these requests be approved as presented; passed 10-0-0; Chief Taliaferro absent from vote.

8. ADDITIONAL BUSINESS

- **CMRS Subcommittee**

The CMRS Subcommittee met today and recommended the following for approval as per attached:

1. Cingular - amended FY2001 True up.
2. Voice Stream – FY2002 Submission for Phase I.

Chief Stanley made a motion, seconded by Captain Furlough that the recommendations be approved as presented; passed 10-0-0; Chief Taliaferro absent from vote.

- **Additional Board Comments**

Mr. Hall stated that City of Hampton is still having problems with Alltel reference their procedures for obtaining subscriber information, they have again changed the contact number to call. Mr. Marzolf will contact Alltel in order to follow up.

- **Public Comment**

Mr. Ron Wade, City of Roanoke, made the following statement, requesting that it be recorded in these minutes:

“I was on a subcommittee to look at whether we should fund the pilot project concerning Telematics. The subcommittee agreed unanimously that the project should not be funded. Then there was something said in the meeting that disturbed several of us, that ‘this did not have to come before the Board, it could have been done without Board approval’. [I would like to know exactly what dollar amount of projects that can be approved without the approval of the Wireless Board. This was a \$480,000.00 project – almost half a million dollars.] If this is true then I believe the Board should set some limits on the dollar amount of any project that can be authorized by staff without Board approval. If there’s a need to spend some money, let’s spend it on the PSAP’s who are overworked and underpaid.”

The Board discussed the issue and decided that no action was warranted.

9. ADJOURNMENT

With no other business to be discussed, Mr. Breeden made a motion, seconded by Captain Furlough to adjourn the meeting; passed 11-0-0.

Respectfully submitted,

Brenda A. Bolton
Administrative Assistant
Public Safety Communications Division
Department of Technology Planning

Approved by Board: _____
(date)